



LUSAKA OAKTREE SCHOOL MODEL UNITED NATIONS
LOTSMUN 2026

Architects of Accountability • Redefining Power, Peace and Progress

WRITING GUIDE

Opening Speech • Position Paper • Resolution

Topic: A worked example, from start to finish



1. How the Three Documents Fit Together

A delegate produces three pieces of writing for a LOTSMUN committee. They are different in form, but they should tell **one consistent story** about your country. This guide teaches each one using a worked example: the Republic of **Turkey** in the Human Rights Council, on the topic “The Forgotten War: Gender-Based Violence, Statelessness, and Ethnic Discrimination in Sudan and South Sudan”. The position paper and the resolution are samples supplied by the Secretary General, and the opening speech is written to match.^{1,2}

Document	What it does	How long	When
Position paper	Explains the issue, your country’s policy and your proposed solutions. ³	Usually one page. ⁴	Before the conference.
Opening speech	Tells the committee your country’s position and plan.	1 minute 20 seconds at LOTSMUN.	First session.
Resolution	Turns ideas into formal clauses that the committee votes on. ⁵	As long as the ideas need. The sample has 8 preambulatory and 10 operative clauses.	Written and amended during debate.



¹ LOTSMUN 2026 sample. Turkey’s Position Paper (Human Rights Council, “The Forgotten War: Gender-Based Violence, Statelessness, and Ethnic Discrimination in Sudan and South Sudan”). Supplied by the Secretary General.

² LOTSMUN 2026 sample. Turkey’s Resolution Paper (Human Rights Council, same topic). Supplied by the Secretary General.

³ Model Diplomat. MUN Position Paper Format Example: Write a Winning One. <https://blog.modeldiplomat.com/winning-mun-position-paper-format-example>

⁴ Model Diplomat. MUN Position Paper Format Example: Write a Winning One... (See earlier note or bibliography.)

⁵ Best Delegate. Model UN Made Easy: How to Write a Resolution. <https://bestdelegate.com/model-un-made-easy-how-to-write-a-resolution/>

2. The Opening Speech

2.1 Your 80 seconds

At LOTSMUN each opening speech lasts **1 minute 20 seconds (80 seconds)**. Your speech tells delegates **who you are, what your country believes and what you want to do**. A suggested plan:

Part	Time	What to do
1. Greeting and hook	10 s	Greet the Chair and delegates. Open with a short image, fact or question. ⁶
2. Position	15 s	Say your country's name and its stance early. ⁷
3. Evidence	15 s	One fact or action that shows why your country cares.
4. Solutions	30 s	Two or three actions. Say who does what . ⁸
5. Closing call	10 s	Invite others to work with you. ⁹

Speak slowly, look up, and practise with keywords and a timer.^{10,11} These times are a **suggested plan**, not a rule. A speech of about **150 words** fits comfortably in 80 seconds at a steady pace, but practise with a timer.

Tips for the speech

Write it out, read it aloud with a timer, then keep only the **keywords** on a card. Use short sentences and pause after the key points.^{12,13} Your first sentence is the one the committee will remember, so make it a picture, a fact or a question.¹⁴

2.2 Sample opening speech

Republic of Turkey ; Human Rights Council (HRC) - about 150 words, 80 seconds

Honourable Chair, distinguished delegates.

Imagine being a woman in Sudan whose home has been burned, whose documents have been destroyed, and whom no country will recognise as its citizen. For millions of people, this is not imagination.

More than 4.2 million women and girls are at risk of sexual violence used as a weapon of war, and over 10 million people are displaced.

The Republic of Turkey believes that a fair world is possible, and that it begins with protecting the people the world has forgotten.

Turkey knows what displacement costs. We give temporary protection to millions of refugees, with access to schools, health care and work.

We propose three steps. First, verified humanitarian corridors that protect women and girls and fund women-led organisations. Second, an independent mechanism to preserve evidence of these crimes. Third, a united African Union and IGAD mediation effort, backed by this Council.

Turkey stands ready to work with every delegation, so that Sudan and South Sudan are no longer forgotten. Thank you, Chair.

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3. The Position Paper

A position paper is a short, formal document that sets out your country's stance before the conference. It is written in the **third person**, for example "The Republic of Turkey believes..."¹⁵ Guides usually divide it into three parts.¹⁶

Part	Share of paper	What it contains
1. Topic background	About 15–20%	What the issue is and why it matters, with key treaties and events. ¹⁷
2. Country policy	About 25–35%	Your country's stance, supported by laws, votes, statements and actions. ¹⁸
3. Proposed solutions	About 40%	Specific, realistic ideas that match your policy. This is the most important part. ¹⁹

Most conferences ask for **one page, single-spaced**.²⁰ Turkey's sample is longer, at about 620 words, so **check the Secretariat's page limit** before you write.

Tips for the position paper

Start from the study guide, then add **your own** research: your country's votes, laws, treaties and statements on the topic. Finish with proposals you could turn into clauses later (see Section 5).^{21,22}

¹⁵ Model United Nations of Alaska (UAA). How to Write a Position Paper. <https://www.uaa.alaska.edu/academics/college-of-arts-and-sciences/programs/model-united-nations-of-alaska/delegate-information/position-paper.cshtml>

¹⁶ Model Diplomat. MUN Position Paper Format Example: Write a Winning One... (See earlier note or bibliography.)

¹⁷ Model Diplomat. MUN Position Paper Format Example: Write a Winning One... (See earlier note or bibliography.)

¹⁸ Model Diplomat. MUN Position Paper Format Example: Write a Winning One... (See earlier note or bibliography.)

¹⁹ Model Diplomat. MUN Position Paper Format Example: Write a Winning One... (See earlier note or bibliography.)

²⁰ Model Diplomat. MUN Position Paper Format Example: Write a Winning One... (See earlier note or bibliography.)

²¹ Model United Nations of Alaska (UAA). How to Write a Position Paper... (See earlier note or bibliography.)

²² Model Diplomat. MUN Position Paper Format Example: Write a Winning One... (See earlier note or bibliography.)

3.1 Sample position paper

Position Paper: The Republic of Türkiye

Committee: Human Rights Council (HRC)

Topic: The Forgotten War: Gender-Based Violence, Statelessness, and Ethnic Discrimination in Sudan and South Sudan

The conflicts in Sudan and South Sudan are among the most severe humanitarian and human rights crises of our time. Gender-based violence (GBV) is used systematically as a weapon of war, ethnic groups are deliberately disenfranchised through statelessness, and impunity is widespread. With state institutions collapsing, civilians, especially women and girls, have no protection. Millions have been displaced internally and across borders, creating a regional refugee crisis. The inconsistent and often muted international and regional response has allowed this suffering to continue largely unchecked.

Guided by the principle that "a fair world is possible," the Republic of Türkiye pursues an action-oriented humanitarian foreign policy that pairs immediate relief with sustainable political solutions.

- **Protection in Conflict:** Türkiye condemns all forms of gender-based violence and sexual exploitation in conflict. As a party to the Convention on the Elimination of All Forms of Discrimination against Women (CEDAW), Türkiye is a strong advocate of the Women, Peace and Security (WPS) agenda, and its national policy prioritises the protection of civilians.
- **Refugees and Statelessness:** As host of the world's largest refugee population for nearly a decade, and as a party to the 1951 Refugee Convention and its 1967 Protocol, Türkiye has granted temporary protection to millions. This protection gives them access to education, healthcare and the labour market. That experience informs Türkiye's commitment to preventing statelessness.
- **International Engagement:** Through the Turkish Cooperation and Coordination Agency (TİKA), Türkiye is a leading provider of health, education and livelihood assistance in Sudan and South Sudan. It has used the UN and the Organisation of Islamic Cooperation (OIC) to call for greater attention to the region.

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Türkiye therefore proposes the following:

1. **Strengthen Ground-Level Protection and Aid:** Establish and enforce safe humanitarian corridors so that aid can be delivered without obstruction and civilians, especially women and girls, are protected. Fund and empower local women-led organisations that act as first responders.
2. **Combat Impunity and Statelessness:** Support an independent international investigative mechanism to collect and preserve evidence of GBV and other atrocity crimes for future prosecution. Urge Sudan and South Sudan, with international support, to reform their nationality laws so they are gender-neutral and non-discriminatory, in line with the 1961 Convention on the Reduction of Statelessness.
3. **Enhance Regional Diplomacy:** Revitalise mediation through a unified African Union–IGAD Contact Group, backed by the UN Security Council. Provide diplomatic and technical support to regional bodies so that inclusive peace talks can replace "regional silence."

Türkiye stands ready to work with all delegations to turn these proposals into actionable resolutions, so that the people of Sudan and South Sudan are no longer forgotten.

4. The Resolution

A resolution is the written result of a committee's work, with a **heading**, **preambulatory clauses** (the reasons) and **operative clauses** (the actions).²³ The conventions below follow standard guidance and Turkey's sample.²⁴

Part	What it does	Format
Heading	Committee, topic, main sponsors, sponsors and signatories. ²⁵	Sponsors and signatories are filled in during the conference.
Preambulatory clauses	Give the reasons: facts, concerns, treaties and past action. ²⁶	Start with a phrase such as <i>Alarmed by</i> . Not numbered . End with a comma . ²⁷
Operative clauses	State the actions the committee proposes. ²⁸	Start with a verb such as Establishes . Numbered . Sub-clauses use a, b, c. End with a semicolon ; the last ends with a full stop . ²⁹

Tips for the resolution

Use one idea per clause and a **strong verb** that matches the power of the body. Name the organisation, the funding and the date. End with a clause that keeps the committee checking progress.^{30,31}

²³ Best Delegate. Model UN Made Easy: How to Write a Resolution... (See earlier note or bibliography.)

²⁴ Auburn Model UN. Working Paper & Resolution Guide. <https://www.auburnmun.org/conference-documents/working-paper-resolution-guide>

²⁵ Auburn Model UN. Working Paper & Resolution Guide... (See earlier note or bibliography.)

²⁶ Best Delegate. Model UN Made Easy: How to Write a Resolution... (See earlier note or bibliography.)

²⁷ Johnson County Community College Model UN. Developing and Writing Resolutions. <https://blogs.jccc.edu/mkcmun/model-un-preparation/resolution-writing/developing-and-writing-resolutions/>

²⁸ Best Delegate. Model UN Made Easy: How to Write a Resolution... (See earlier note or bibliography.)

²⁹ Auburn Model UN. Working Paper & Resolution Guide... (See earlier note or bibliography.)

³⁰ Best Delegate. Model UN Made Easy: How to Write a Resolution... (See earlier note or bibliography.)

³¹ Johnson County Community College Model UN. Developing and Writing Resolutions... (See earlier note or bibliography.)

4.1 Sample resolution

Committee: Human Rights Council (HRC)

Topic: The Forgotten War: Gender-Based Violence, Statelessness, and Ethnic Discrimination in Sudan and South Sudan

Main Sponsors: Turkey

Sponsors:

Signatories:

Preambulatory Clauses:

Alarmed by the systematic use of sexual and gender-based violence as a weapon of war in Sudan and South Sudan, with over 4.2 million women and girls at risk according to UNFPA reports,

Deeply concerned by the plight of over 10 million displaced persons and the deliberate creation of stateless populations through the destruction of civil documentation and discriminatory nationality laws,

Condemning all forms of ethnic and religious discrimination that fuel cyclical violence and impede reconciliation efforts,

Bearing in mind the primary responsibility of the Governments of Sudan and South Sudan to protect their civilian populations from genocide, war crimes, ethnic cleansing, and crimes against humanity,

Recognizing the efforts of regional organizations while noting with regret the lack of a unified and decisive regional response to address these atrocities,

Reaffirming the principles enshrined in the Convention on the Elimination of All Forms of Discrimination against Women (CEDAW), the 1951 Refugee Convention, and the 1961 Convention on the Reduction of Statelessness,

Noting with appreciation the work of local civil society organizations, particularly women-led groups, in providing frontline humanitarian assistance and documentation of human rights abuses,

Guided by United Nations Sustainable Development Goals 5 (Gender Equality) and 10 (Reduced Inequalities),

Operative Clauses:

1. **Establishes** the Sudan Human Rights Monitoring and Emergency Response Mechanism (SHRMERM) for an initial period of two years, mandated to:
 - a. Monitor, document, and verify incidents of gender-based violence and ethnic targeting in conflict areas,
 - b. Establish a secure digital repository for evidence collection using blockchain technology to ensure chain of custody,
 - c. Provide monthly public reports to the Human Rights Council and Office of the High Commissioner for Human Rights;
2. **Calls for** the immediate creation of Verified Humanitarian Corridors along three priority routes:
 - a. The Port Sudan to Wad Madani axis,
 - b. The Adré, Chad to El Fasher cross-border route,

- c. The Renk, South Sudan to Kaduqli, South Kordofan corridor;
3. **Mandates** the Office for the Coordination of Humanitarian Affairs (OCHA), in cooperation with the African Union, to:
- Deploy neutral observers to monitor corridor compliance,
 - Establish a public dashboard tracking aid delivery and security incidents,
 - Implement a rapid response mechanism for corridor violations;
4. **Urges** the Governments of Sudan and South Sudan, with technical support from UN Women and UNHCR, to:
- Reform nationality laws to ensure gender equality in citizenship rights by December 2025,
 - Establish mobile civil registration units in displacement camps to provide birth certificates and identity documents,
 - Create special legal aid clinics for GBV survivors and stateless persons;
5. **Requests** the Office of the High Commissioner for Human Rights to establish a Special Rapporteur on Sudan Conflict-Related Sexual Violence with a mandate to:
- Investigate patterns of gender-based violence,
 - Support national judicial reforms,
 - Facilitate witness protection programs;
6. **Encourages** member states to create a Multi-Donor Trust Fund for Local Women-Led Organizations with the following features:
- Simplified application procedures for Sudanese women-led NGOs,
 - Minimum 40% of humanitarian funding allocated to local organizations,
 - Capacity-building programs in project management and financial reporting;
7. **Calls upon** the African Union and IGAD to form a Joint Mediation Task Force by November 2025, specifically tasked with:
- Facilitating inclusive peace talks with mandatory women's participation,
 - Establishing clear benchmarks for ceasefire monitoring,
 - Creating a mechanism for civil society input in peace processes;
8. **Recommends** the establishment of Community Protection Networks in high-risk areas to:
- Provide early warning of attacks through locally-managed alert systems,
 - Create safe spaces for women and children,
 - Facilitate psychosocial support services;
9. **Requests** the Secretary-General to appoint a Senior Humanitarian Coordinator for the Sudan Crisis to:
- Harmonize international response efforts,
 - Coordinate with regional organizations,
 - Report quarterly to the Security Council on implementation progress;
10. **Decides** to remain actively seized of the matter and review the implementation of this resolution within twelve month.

Guide done by:

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